



# DRIVER CPC COURSE LESSON PLAN

Week & Course Number	Lesson 1	Lesson 2	Lesson 3	Lesson 4	Lesson 5
<b>Day 1 CRS 0835/240</b>	Spillage Prevention Part 1	Spillage Prevention Part 2	Working At Heights and Ladder Training Part 1	Working at Heights and Ladder Training Part 2	Spill Response
<b>Day 2 CRS 0836/240</b>	Health & Safety	First Aid	Fire Safety	Accidents	PPE
<b>Day 3 CRS 0837/240</b>	Drivers Hours	Driving	SAFED	Forecourt Deliveries	Security
<b>Day 4 CRS 0838/240</b>	Site Risk Assessment	Caring For the Environment	Manual Handling	Emergency Response	PPG,G & Marine Deliveries
<b>Day 5 CRS 0839/240</b>	OFTEC Part 1	OFTEC Part 2	Spillage Prevention Training Small	Working at Heights and Ladder Training Small	Loading, Discharge, Product Return
<b>Day 6 CRS 0840/240</b>	Driver Training	Driving Training	Driver Training	Driver Training	Driver Training

Federation of Petroleum Suppliers Ltd, 6 Royal Court, Tatton Street, Knutsford, WA16 6EN  
 Tel: +44 (0)1565 631313 Fax: +44 (0)1565 631314 Email: office@fpsonline.co.uk



# DRIVER CPC COURSE PRICE LIST



## Training at Distributors' Premises

(Note all premises MUST be registered at least two months before the course)

### Daily Rate (Day 1 - 5):

**£695.00 + VAT** for up to 5 people.

**£79.00 + VAT** per additional person above 5 up to a maximum of 16.

Non member costs will be £10.00 + VAT per candidate extra.

**Day 6** – Driver one to one training, price available on request.

The above fees include registration, accreditation and certificates, but **not** refreshments or lunch.

## Training at external venues

### Daily Rate (Day 1 – 5):

**£130.00 + VAT** per person based on 16 people

**£145.00 + VAT** per person based on 10 people (minimum number)

Non member costs will be £10.00 + VAT per candidate extra to above rates.

**Day 6** – Driver one to one training, price available on request.

The above rate includes registration / accreditation and certificates, all refreshments and lunch.

## Additional Information /Terms & Conditions

Please contact FPS office for available dates and venues. We can also help you find other companies to hold joint courses with, at or close to your premises, so that there are maximum candidate numbers to keep costs down.

All bookings must be accompanied by an official company order and payment.

On completion of a course, all attendee must be registered with the DSA within 5 workings for the accreditation to be valid.

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# DRIVER APPLICATION FOR CPC COURSE



## IMPORTANT INFORMATION

- Maximum number of drivers on each course is 16
- Drivers **MUST** bring their photo ID Driving Licence to be able to attend the course, plus a photocopy
- Courses must be booked at least one month in advance

COMPANY DETAILS		
Company Name		
Address		
Postcode		
Tel No		
Email		
Web address		
Course Venue		
Contact Name		
Course Number (Refer to Lesson Plan)		
Date of Course (If known)		
DRIVERS' DETAILS		
No	Driver's Name	HGV Licence No
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		

Completed forms should be returned to:

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# VENUE APPLICATION FOR DRIVER CPC COURSE



YOUR DETAILS	
Company Name	
Name of Venue (if different from above)	
Address	
Postcode	
Tel No	
Email	
Web address	
Contact name	
VENUE DETAILS	
Maximum number of delegates (Each delegate requires seating and access to a table)	
Refreshments (The venue must be able to provide water on the table, tea & coffee and a light lunch)	YES / NO
Toilet Facilities	YES / NO
Car Parking (Maximum number)	
Are you able to offer this facility to other oil company drivers?	YES / NO
EQUIPMENT AVAILABLE	
White Board & Pens	YES / NO
Flip Chart & Pens	YES / NO
Projector for use with laptop	YES / NO
Projection Screen	YES / NO
Television	YES / NO
DVD Player	YES / NO
Electrical extension cable	YES / NO
Number of electrical sockets in room	

Please note that on average courses will run from 8.00 am to 5.00 pm

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